

LIGHTHORNE PARISH COUNCIL

Minutes of The Ordinary Meeting of Lighthorne Parish Council – Held at Lighthorne Village Hall
On Tuesday 14th July at 6.45pm

PRESENT: Parish Councillors: Cllr Lewis (Chair), Cllr Hickman, Cllr Thomas, Cllr Reynolds, Cllr Mills (WCC)

IN ATTENDANCE: 0 member of public

1. Apologies

Cllr Eason, Cllr Driver & Cllr Parry (SDC)

2. Declarations of interests and consideration of dispensation requests

None

3. Acceptance of minutes from September

The minutes of the September meeting were accepted and agreed.

4. Public Participation

None.

5. To consider Pavilion Café application for a limited alcohol licence.

Councillors agreed to support Emma Barnsley's application for a limited alcohol licence.

6. To consider funding a new boiler system for the village hall

Councillors agreed in principle to fund the new boiler and electrical installation work, subject to the receipt of three quotations for the work, in line with procurement guidelines, council approval of a quote and ongoing project management of the installation by a Parish Councillor.

Cllr Hickman to liaise with Lighthorne Village Hall Management Committee to obtain appropriate quotes, and recommend a supplier and quote to the full Parish Council.

7. To consider reallocating reserves

Cllr Reynolds confirmed that the Council has more than adequate reserves to fund Item 6 whilst maintaining adequate cash headroom. Cllr Reynolds will propose a new allocation when a quotation for Item 6 has been approved.

8. Matters arising from the minutes and previous meetings

(a) Neighbourhood Plan Update

Cllr Thomas reported that a residents' questionnaire seeking input to the neighbourhood planning process will soon be issued.

(b) Update regarding Severn Trent works on Moreton Morrell Lane

The council has not received a new update. The Parish Clerk will circulate a new update if and when one is received.

(c) To consider action following Flood Management team meeting

The report is now completed from the FRM Team's point of view and is currently with our partner teams within WCC for review prior to publishing online in the next few weeks.

(d) To consider temporary closure of playpark during Lighthorne Village Hall Annexe works

Cllr Eason & Cllr Hickman met with VH reps at the play park. For the ongoing safety of users of the play park, the large climbing frame unit and lower level assault course equipment would need to be fenced off to prevent use during the works. As the safety of users of the play park is LPC's responsibility, it would be appropriate for LPC to fund the fencing costs. VHMC will provide estimate dates and costs. *Carried forward.*

(e) To consider supporting Vodafone's application to provide 4G reception solution at The Antelope Inn, Lighthorne

Still ongoing. *Carried forward.*

(f) To consider installing solar panels at the Pavilion Café using CCNF grant

LPC has received a grant of £5,000, conditional upon LPC adding £2,500 from allocated reserves. We now need to obtain three quotes and to determine how electricity will be charged to the café. The terms of the grant stipulate that the electricity must be used at the Pavilion. *Carried forward.*

(g) To consider what steps we can take to ensure the safety of villagers and their dogs from the Sharpei on The Green.

The police have informed LPC that it can take no further action. In the event the Sharpei causes physical harm to a person or assistance dog, the police will act to reduce or eliminate the threat. *Item Closed.*

(h) To consider IT requirements to comply with IT Policy

No update. *Carried Forward.*

9. Planning

(a) Applications for Comment

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|-----|--------------|---------------------------|------------|
| i. | 26/00842/FUL | The Bungalow, Old Rectory | No comment |
| ii. | 26/01453/FUL | Westfields | No comment |

(b) Decisions to note since last meeting

- | | | | |
|-----|--------------|-----------------------------|---------|
| i. | 26/00386/FUL | Elm Tree House | Granted |
| ii. | 26/00981/FUL | Moreton Morrell Lane houses | Granted |

(c) Enforcement

Oberry Farm	Councillors to check location of glamping pods and entrance drive complies with planning permission.
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10. Parish Council Reports

(a) Playground – no report

11. Reports from Ward Representatives of SDC and WCC

Reports on website.

12. Financial Administration

(a) Cashbook Balances at 30th June 2026

i. Current Account	£17,135.74
ii. Allocated Reserves Account	£16,663.56
iii. Total	£33,799.30

(b) Income for June 2026

i. June rent from Pavilion Café	£823.00
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(c) Expenditure for June 2026

i. Clerk's wages 30 hours @£18.05	£541.66
ii. Bank charge (June)	£4.25
iii. Water Plus (June)	£145.45
iv. Nick Jenvey – Grass cutting 1 st and 2 nd June	£673.00

(d) Agreed accounts for Payment

13. Correspondence – see attached list

14. Other Reports

None

15. Date of Next Meeting – Tuesday 8th September 2026 at 6.45pm

MEETING CLOSED 19.30