

LIGHTHORNE PARISH COUNCIL

Minutes of The Annual General Meeting of Lighthorne Parish Council - Held at Lighthorne Village Hall - On Tuesday 12th May 2026 At 6.45pm

PRESENT: Parish Councillors: Cllr Lewis, Cllr Driver, Cllr Hickman and Cllr Thomas and Cllr Eason. Cllr Mills (WCC) and Cllr Parry (SDC)

IN ATTENDANCE: 1 member of the public.

1. **Apologies**

Cllr Reynolds.

2. **Declarations of interests and consideration of dispensation requests**

None.

3. **Acceptance of minutes from April**

The minutes were agreed and accepted

4. **Public Participation.**

A member of the public attended to remind us that it was the 10th Anniversary of The Pavilion Café and that fact should be noted and celebrated. He thanked the Parish Council at the time 10 years ago who went ahead with supporting the venture and took a chance on Ben Thornton and his vision for the building. It is now an asset both financially and as a community asset. It has survived many trials, not least the pandemic and the septic tank! The Café is now going forward in challenging financial times – he urged us to continue supporting the business as much as we can so that it continues to be such a great asset for the next 10 years to come. LPC thanked him for attending and assured him that we would continue to support this great asset as best we can. It was noted that the Café had its first open event on 8th May 2016, but its official opening was June 2016, the exact date will be found so that the new Café Tennant can celebrate the exact 10 year anniversary if they wish. *Item closed.*

5. **To consider adopting Lighthorne Parish Council IT Policy.**

It was unanimously agreed to adopt the policy. LPC will need a new website and new email addresses to comply. Cllr Driver will action this. *Item closed.*

6. **To elect a new Chairman and Vice Chairman.**

Cllr Lewis was proposed and seconded for Chair and unanimously elected. Cllr Driver was proposed and seconded for Vice-Chair and unanimously elected. *Item closed.*

7. **To review the code of conduct.**

It was agreed to continue with the current code of conduct. *Item closed.*

8. **To review the delegation arrangements.**

It was agreed to continue with the current arrangements. *Item closed.*

9. **To review the standing orders and financial regulations.**

It was agreed to continue with both as they currently are. *Item closed.*

10. **To review representation on external bodies.**

The roles and responsibilities list was updated and is on the website. *Item closed.*

11. To confirm insurance arrangements.

It was agreed to use Ecclesiastical Insurance Office plc and fix for 3 years to secure the lowest price going forward. *Item closed.*

12. To review annual subscriptions.

It was agreed to continue with NALC and WALC. *Item closed.*

13. To set the meetings schedule for the year.

It was agreed to meet once a month on the second Tuesday as previously – we would miss meetings in August and December unless urgent business required a meeting. *Item closed.*

14. To review the asset register.

It was agreed that the asset register accurately reflected LPC assets. *Item closed.*

15. To review the LPC risk assessment.

It was agreed that the risk assessment was adequate. *Item closed.*

16. To consider supporting Vodafone's application to provide a 4G reception solution.

It was unanimously agreed to support Vodafone if they were able to offer a 4G reception solution. Clerk to continue liaising with their rep. *Carried forward.*

17. To consider installing Solar Panels at The Pavilion Café using the CCNF grant.

Unanimously agreed to install solar panels at The pavilion using the CCNF grant. Once the agreement for the grant has been received, the matter can be taken forward. *Carried forward.*

18. Matters arising from minutes of previous meetings

(a) Neighbourhood Plan update

Meeting held and there will be another meeting in a couple of weeks where a questionnaire will be agreed to submit to SDC to ensure it meets all criteria required. *Carried forward.*

(b) Update regards Severn Trent work on Moreton Morrell Lane

No exact update re when resurfacing will take place. Clerk will follow up. *Carried forward.*

(d) To consider applying for a grant to install solar panels at the pavilion

Grant received. *Item closed.*

(e) To consider the feasibility of measures to improve mobile phone coverage around the village

Clerk will liaise with Vodafone rep. *Item closed.*

(f) To consider action following Flood Management team meeting

The official S.19 final report is imminent which will contain proposals going forward. There are still surveys (CCTV of culvert etc) and inspection works being undertaken prior to the final report. Cllr Mills asked to chase this up for a final report. *Carried forward.*

19.Planning

(a) Applications for comment since last meeting

19.a.i

(b) Decisions to note since last meeting

19.b.i	26/00543/FUL	Ash Tree House	Granted
19.b.ii	26/00761/TREE	Village Hall	Granted

(c) Enforcement

20.Parish Council Reports

(a) Playground – A cut back and tidy up date will be undertaken either 26th or 27th May.

21.Reports from Ward Representatives of SDC and WCC

On website

22.Financial Administration

(a) Cash book balances at 30th April 2026

22.a.i	Current Account	£20195.48
22.a.ii	Allocated Reserves Account	£16649.64
	TOTAL	£36845.12

(b) Income for April 2026

22.b.i	April rent from Pavilion Café	£823.00
22.b.ii	Precept	£9000.00

(c) Expenditure for April 2026

22.c.i	Clerk's wages 30 hours @£18.05	£541.66
22.c.ii	Bank Charges (April)	£4.25
22.c.iii	Water Plus (April)	£145.45
22.c.iv	Valda Energy (April)	£156.82
22.c.viii	Nick Jenvey Grass cutting 9 th & 10 th April	£615.00
22.c.ix	WALC/NALC annual subscription	£288.00

23.Correspondence

A resident complained that the Broadwell had not been weeded recently. Cllr Hickman spent 2 ½ hours weeding and tidying the area, thanks from LPC for his hard work. Residents are reminded that they are always welcome to volunteer to help LPC working parties on all areas around the village. *Item closed.*

24.Other reports and items for future agendas

LPC Councillors and countless residents are still extremely concerned about the welfare of residents and their dogs given the dangerous Sharpei dog on the Green which remains

unmuzzled at all times, in spite of it having attacked 3 dogs and a child in the last 9 months alone. Concerns raised that the Police have failed to take adequate action to protect residents and their dogs from the danger this animal presents on a daily basis. Clerk will seek advice from the Dog Warden and the Police as to what action can be taken to protect residents and their dogs. A letter will be sent to the owner requesting that the dog be muzzled at all times when in public. *Carried forward.*

25. Date of next meeting: Tuesday 9th June 2026 – Meeting of the Parish Council at at 6:45pm.

MEETING CLOSES at 7:44pm