

LIGHTHORNE PARISH COUNCIL

Clerk to Lighthorne Parish Council: Laura Newberry
Forest Lodge, Bishops Hill, Lighthorne, CV35 0BA
07971 041563 lighthornepc@gmail.com

Dear Councillor,

You are hereby summoned to attend The Annual General Meeting of the Parish Council of Lighthorne Parish Council, at 6:45pm on Tuesday 13th May 2025.

Laura Newberry, Clerk to Lighthorne Parish Council

AGENDA

1. **Apologies.**
 - 1.a. To receive apologies for absence
 - 1.b. To consider acceptance of apologies
2. **Declarations of interests and consideration of dispensation requests.**

Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance.
3. **Acceptance of minutes from April.**
4. **Public participation.**
5. **To elect a new Chairman and Vice Chairman.**
6. **To review the code of conduct.**
7. **To review the delegation arrangements.**
8. **To review the standing orders and financial regulations.**
9. **To review representation on external bodies.**
10. **To confirm insurance arrangements.**
11. **To review annual subscriptions.**
12. **To set the meetings schedule for the year.**
13. **To review the asset register.**
14. **To review the LPC risk assessment.**
15. **To agree community benefit split with MMPC from the Solar Farm.**
- 16.
17. **Matters arising from the minutes and previous meetings.**
 - 17.a. To consider LPC's response to the issue of Primary Healthcare at GLH.
 - 17.b. Neighbourhood Plan Update.
 - 17.c. Update regarding Severn Trent works on Moreton Morrell Lane
 - 17.d. Update from WCC Highways regarding clearance of obstructive over growth on Post Office Lane.
 - 17.e. To consider any action required following flooding on 22nd March

18. Planning

18.a. Applications for comment since last meeting

18.a.i. 25/

18.b. Decisions to note since last meeting

9.b.i 25/

18.c. Enforcement

19. Parish Council Reports – To receive reports on:

19.a.i. Playground

20. Reports from Ward Representatives of SDC and WCC – For information.

21. Financial Administration

21.a. Lighthorne cash book balances at 8th May 2025

21.a.i. Current account £

21.a.ii. Allocated reserves account £

21.a.iii. Total £

21.b. Income since last meeting

21.b.i. May rent from Pavilion Café £740.00

21.b.ii. Precept £8,000

21.c. Expenditure since last meeting

21.c.i. Clerks wages 30 hours @ £17.34 £520.83

21.c.ii. Bank charges £4.25

21.c.iii. Water (April) £91.67

21.c.iv. Nick Jenvey – grass 21 & 24 March £572.00

21.d. Agreeing accounts for payment

13. Correspondence – see attached list.

14. Other reports and items for future agendas – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

15. Date of next meeting: Tuesday 10th June 2025 at 6:45pm.

MEETING CLOSSES