

## LIGHTHORNE PARISH COUNCIL

Clerk to Lighthorne Parish Council: Laura Newberry  
Forest Lodge, Bishops Hill, Lighthorne, CV35 0BA  
07971 041563 [lighthornepc@gmail.com](mailto:lighthornepc@gmail.com)

Dear Councillor,

You are hereby summoned to attend an ordinary Parish Council Meeting of Lighthorne Parish Council, at 7:30pm on Tuesday 13<sup>th</sup> July 2021 at The Village Hall, Lighthorne.

Laura Newberry, Clerk to Lighthorne Parish Council

**COVID RESTRICTIONS:** Due to ongoing Covid restrictions the number of members of the public who can attend the LPC meeting at the village hall is restricted to 6 (including Cllr Mills). There is no flexibility allowed. If 6 members of the public attend, any further attendees will have to be refused access. Please ensure that you wear a mask and please do not attend if you have any Covid symptoms.

### **AGENDA**

#### **1. Apologies**

- a. To receive apologies for absence
- b. To consider acceptance of apologies

#### **2. Declarations of interests and consideration of dispensation requests**

Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance.

#### **3. Acceptance of minutes from May.**

**4. Public participation** – The public are asked to submit their questions in advance by email to [lighthornepc@gmail.com](mailto:lighthornepc@gmail.com) as this is a virtual meeting and responses will be included in the published minutes.

#### **5. Anonymous correspondence.**

#### **6. AGAR and recommendations.**

#### **7. Correction of year from 2020 to 2021 in hard copies of January, February and March 2021 minutes.**

#### **8. Legal prohibition on financial contributions to the Church.**

#### **9. To consider granting permission to plant a Whitebeam tree on School Lane Green in memory of Joy Watkins.**

#### **10. To consider 2 quotes to clear the bank at the pavilion.**

#### **11. Matters arising from the minutes and previous meetings**

- a. Safe path to the Sports Ground.
- b. Extending the 30mph speed limit beyond Oberry Fields.
- c. Review of street lighting in the village, repairs and LED upgrades
- d. Assessment of overhanging tree boughs on Bishops Hill.
- e. Strategically placed rocks on the grass verge outside the pavilion car park entrance
- f. Working parties to assess pot holes, trees, verges, drains etc.
- g. Restoration of the Bakers Well.

- h. Clearing of a blocked drainage pipe at the Broadwell.
- i. Tackling speeding in and through the village.
- j. Requesting a curb to run along Old School Lane at the junction with the main road.
- k. Parking along Bishops Hill.
- l. New toddler group and grant allocation.

## 12. Planning

- a. Applications for comment since last meeting

21/01035/FUL	Stepping Stones	Loft conversion	Objection
21/01549/TREE	Forest Lodge	Reduce Leyland	No Comment
21/01001/FUL	Elmhurst, Church lane	Convert garage to kitchen	No Comment
21/01742/TREE	Lake Cottage, MM Lane	Fell & Clear trees	No comment
21/01221/FUL	Curacy Farm	Renewal of permission	No comment
21/01571/LBC	Dene Hollow	Replace existing door	No comment
21/00948/FUL	Oberry Fields	Change of use to salon	Conditions
21/02045/TREE	Tawton, School Lane	Reduce tree height	

- b. Decisions to note since last meeting

21/00858/COUR	Glebe Farm	Withdrawn
21/00588/FUL	Hill Cottage, The Bank	Granted
21/00012/LBC	Yew Tree Cottage	Granted
21/00592/FUL	Pipers Bath Farm	Granted
21/01549/TREE	Forest Lodge	Granted
21/00948/FUL	Oberry Fields	Granted
21/01971/AGNOT	Pound Green	Withdrawn
21/00651/FUL	11 Verney Close	Granted

- c. Enforcement

Hill Farm – earth movements from GLH.

## 13. Parish Council Reports - To receive reports on:

- a. COVID 19
- b. Playground

## 14. Reports from Ward Representatives of SDC and WCC – For information.

## 15. Financial Administration

- a. Lighthorne cash book balances

i.	Current account	£14,947.55
ii.	Allocated reserves account	£17,500.51
iii.	Total	£32,448.06

- b. Income since last meeting

i.	May rent from Pavilion Café	£690.00
ii.	June rent from Pavilion Café	£690.00
iii.	July rent from Pavilion Café	£690.00

- c. Expenditure since last meeting

i.	Clerks wages 30 hours @ £13.78	£413.40
ii.	Clerks Wages 30 hours @ £13.78	£413.40
iii.	Clerks wages 30 hours at £13.78	£413.40
iv.	Previous clerks' final wages	£375.00

v.	Nick Jenvey Grass cutting 14 April	£335.00
vi.	Nick Jenvey Grass cutting 29 April	£335.00
vii.	Acuto – Steps in playpark	£468.00
viii.	Nick Jenvey Grass cutting 13 May	£355.00
ix.	L Newberry Filing Cabinet Inserts	£9.99
x.	M Langhorn - Signs for verges	£61.80
xi.	A.Smith – Stamps & Condolence card	£7.60
xii.	Nick Jenvey – Grass cutting May 25 <sup>th</sup>	£355.00
xiii.	Laura Newberry – printer paper	£7.69
xiv.	Laura Newberry – printer cartridge	£19.92
xv.	WCC Lantern Replacements	£1,201.72
xvi.	Trevor Gill – Internal Audit	£310.00
xvii.	Nick Jenvey Grass cutting 8 <sup>th</sup> June	£335.00
xviii.	Annual web domain renewal	£74.33
xix.	Farm Services Ltd – clearing Broadwell	£234.00
xx.	Andy Smith - Road Signs	£20.33
xxi.	Insurance renewal BHIB	£617.31
xxii.	A.Smith Dodo email subscription	£9.03
xxiii.	A.Smith signs for Pavilion	£17.69
xxiv.	Village green tree surgeons – pavilion	£200.00
xxv.	Eon	£120.87
xxvi.	Water plus	£33.36
xxvii.	Nick Jenvey Grass cutting 30 <sup>th</sup> June	£355.00

d. Agreeing accounts for payment

i.

16. **Correspondence** – see attached list.

17. **Other reports and items for future agendas** – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

18. **Date of next meeting:** Tuesday 10<sup>th</sup> August 2021 at 7:30pm.

**MEETING CLOSES**