

## LIGHTHORNE PARISH COUNCIL

Minutes of The Ordinary Meeting of Lighthorne Parish Council  
Held at Lighthorne Village Hall - On Tuesday 10<sup>th</sup> August 2021 At 7.30pm

**PRESENT:** Parish Councillors: CLLR SMITH (Chair), CLLR LANGHORN (Vice Chair), CLLR MIDDLETON, and CLLR SHEDDEN.

**IN ATTENDANCE:** 1 member of the public, CLLR C MILLS (SDC and WCC).

**1. Apologies**

Apologies had been received from Cllr Stanford.

**2. Declarations of interests and consideration of dispensation requests**

Cllr Middleton declared an interest in all matters pertaining to road safety at the junctions of Farrier's Way and Bishops Acre with the C96 Wellesbourne Road.

**3. Acceptance of minutes from July**

The minutes of the July meeting were accepted and agreed.

**4. Public Participation**

None.

**5. To consider adopting the documents retention policy.**

*It was resolved* to adopt the policy. *Item closed.*

**6. To consider adopting the reserves policy.**

*It was resolved* to adopt the policy. *Item closed.*

**7. To consider adopting the complaints procedure.**

*It was resolved* to adopt the procedure. *Item closed.*

**8. To consider adopting the discipline and grievance procedure.**

*It was resolved* to adopt the procedure. Enquiries will be made as to the possibility of external 'neutral' panel members in the event of an active grievance. *Item closed.*

**9. Redlands grant application to fund a defibrillator.**

It has become apparent that LPC cannot make the application for the grant as we do not own the building where the defibrillator would be placed. *Item closed.*

**10. To consider co-opting Susan Knapton as a Councillor.**

*It was resolved* to co-opt Susan Knapton.

**11. Matters arising from the minutes and previous meetings**

**a) Safe path to the Sports Ground**

Cllr Smith continues to press for a written agreement to proceed. The delay appears to be due to the number of parties who need to be consulted. We understand that solicitors are considering the matter for the trustees/owners. *Carried forward.*

b) **Extending the 30mph speed limit beyond Oberry Fields**

A site visit with the WCC portfolio holder Cllr Redford has been arranged for next week. Cllr Smith, Cllr Middleton and Cllr Mills will be attending. *Carried forward.*

c) **Review of street lighting in the village, repairs and LED upgrades**

All of the street lights in the village have now been documented and their wattage recorded etc. Cllr Langhorn will liaise with the electricity provider to reduce the charges for electricity accordingly. There are 3 lights in the village currently not working and the decision has been made not to repair them due to their locations. From now on any new replacement lamps will be LED. The village green light column is concrete but no concerns raised regarding its safety from the village. *Carried forward.*

d) **Assessment of overhanging tree boughs on Bishops Hill.**

Clerk to liaise with the land owner – *Carried forward.*

e) **Working parties to assess pot holes, trees, verges, drains etc**

- i. **Mountford Rise Odds** - Bushes to be trimmed in vicinity of garages. A friendly green bin owner to be asked to accept the cuttings. A councillor can do this in ten minutes or so.
- ii. **Mountford Rise Evens** - Base of tree by playground to be trimmed of low shoots. A friendly green bin owner to be asked to accept the cuttings. A councillor can do this in ten minutes or so.
- iii. **Broadwell area** - A trimming party to be organised next year to include laurel behind Broadwell and other hedges etc in the vicinity. Clerk to remind us next Spring.
- iv. **Telephone Box** - Some encroachment of holly tree etc. Anticipated that residents closest will maintain. Keep a watching brief. No known adoption group to maintain, paint, etc.
- v. **Border of public space and Apple Tree Cottage** - Public path up to The Bank severely impeded by overhanging branches. Recommend seeking a quote from John McGowan to cutback brambles and overhanging branches to the presumed boundary. Cllr Smith to contact John McGowan and owner.
- vi. **Drain almost opposite bus shelter** - Believed blocked. Cllr Sheden to photograph when next obviously flooded, and report to WCC Highways with photographic evidence.

  

- vii. **General tree advice** - Recommended to ask John McGowan to inspect village streets with a view to identifying any trees overhanging the highway that may be of concern. A charge for his report would be anticipated. Cllr Smith to contact John McGowan.
- viii. **Street lamps general** - As part of the inventory and reporting exercise being undertaken by Cllr Langhorn, Cllr Smith to create a key coded

plan of village streetlamps identifying bulb type, wattage, and support construction. *Carried forward.*

**f) Restoration of the Bakers Well.**

Stoneworks not to be done until August due to work commitments, but will use donated stones to do the work, hopefully in August. *Carried forward.*

**g) Tackling speeding in and through the village.**

LPC are monitoring WCC's consultation on 20mph and also traffic speeds/figures once post-covid 'normality' returns. The issue of possible traffic calming measures to be discussed with Cllr Redford during next weeks meeting. *Carried forward.*

**h) New toddler group and grant allocation**

The group are hoping to be set up in September. *Carried forward.*

**i) To receive agreed note confirming use of LPC donation to the church.**  
Received. *Item closed.*

**j) Clearing of the bank at the pavilion.**

Due to take place end of August/early September. *Carried forward.*

## **12. Planning**

**a) Applications for comment since last meeting**

21/02186/FUL	Jobes Farm	Improve access	No comment
21/02502/AGNOT	Hill Farm	Agricultural barn	No representation

LPC notes the permissibility of a barn for agricultural purposes on an active farm. A location further from the road would be preferred, but if the hedgerow and trees bordering the road at the development site are maintained as dense foliage then the impact on visual amenity will be minimised.

**b) Decisions to note since last meeting**

21/01001/FUL	Elmhurst	Granted
21/02045/TREE	Tawnton	Granted
21/01571/LBC	Dene Hollow	Withdrawn

**c) Enforcement**

## **13. Parish Council Reports - To receive reports on:**

COVID 19 – LPC have acquired stocks of lateral flow test kits for those who have difficulty ordering them or collecting them in the normal way. Kits are being held by Andy Smith, Susan Knapton and Laura Newberry

Playground – No dog fouling and the gate is being kept closed.

## **14. Reports from Ward Representatives of SDC and WCC – Posted on the website for information.**

## 15. Financial Administration

a) <b>Lighthorne cash book balances</b>	
Current account	£14,336.32
Allocated reserves account	£17,500.65
Total	£31,836.97
b) <b>Income since last meeting</b>	
August rent from Pavilion Café	£690.00
c) <b>Expenditure since last meeting</b>	
Clerks wages 30 hours @ £13.78	£413.40
EON	£117.83
Nick Jenvey – grass cutting 14 <sup>th</sup> July	£355.00
Nick Jenvey – grass cutting 28 <sup>th</sup> July	£355.00
d) <b>Agreeing accounts for payment</b>	
None	

## 16. Correspondence

A new resident has kindly offered their help with gardening and odd jobs etc in the village. Cllr Smith to contact.

## 17. Other reports and items for future agendas

None

18. Date of next meeting: Tuesday 14<sup>th</sup> September 2021 at 7:30pm.

**MEETING CLOSES at 20:21**