

**ANNUAL GENERAL MEETING OF THE PARISH COUNCIL
LIGHTHORNE PARISH COUNCIL**

Clerk to Lighthorne Parish Council: Laura Newberry
Forest Lodge, Bishops Hill, Lighthorne, CV35 0BA
07971 041563 lighthornepc@gmail.com

Minutes of The Annual General Meeting of Lighthorne Parish Council - Held at Lighthorne Village Hall - On Wednesday 22nd May 2024 At 6.45pm

PRESENT: Parish Councillors: Cllr Lewis, Cllr Thomas, Cllr Reynolds, Cllr Hickman, Cllr Driver & Cllr Mills (SDC).

IN ATTENDANCE: 0 members of the public.

1. Apologies

Cllr Eason & Cllr Parry.

2. Declarations of interests and consideration of dispensation requests

None.

3. Public participation.

None.

4. To elect a new Chairman and Vice Chairman.

Cllr Lewis proposed as Chair, Cllr Driver proposed as vice chair - both elected unanimously.

5. To review the code of conduct.

LPC have adopted SDC's code of conduct, and unanimously agreed to continue doing so.

6. To review the delegation arrangements.

It was agreed to continue with the current arrangements.

7. To review the standing orders and financial regulations.

It was agreed to continue with the standing orders, but new financial regulations were adopted in line with NALC's updated model.

8. To review representation on external bodies.

Cllr Hickman - Khalsa Cricket liaison

Clerk Laura Newberry - Pavilion Café liaison

Cllr Lewis - Village Hall liaison

Andy Smith represents LPC regarding Upper Lighthorne liaison, PRow liaison and Healthcare at GLH.

9. To confirm insurance arrangements.

3 year renewal conformed at May's LPC meeting was confirmed.

10. To review annual subscriptions.

WALC/NALC, Parish Magazine and website hosting.

11. To set the meetings schedule for the year.

It was agreed that LPC should meet on the 2nd Tuesday of every month.

12. To review the asset register.

New speed gun has been added. Register is UpToDate.

13. To review the LPC risk assessment.

It was decided that the current risk assessment is still valid.

14. Correspondence – none.

14. Other reports and items for future agendas – none.

15. Date of next meeting: Tuesday 11th June 2023 at 6:45pm.

MEETING CLOSSES at 6:51