

## LIGHTHORNE PARISH COUNCIL

Clerk to Lighthorne Parish Council: Laura Newberry  
Forest Lodge, Bishops Hill, Lighthorne, CV35 0BA  
07971 041563 [lighthorncpc@gmail.com](mailto:lighthorncpc@gmail.com)

Dear Councillor,

You are hereby summoned to attend an ordinary Parish Council Meeting of Lighthorne Parish Council, at 7:30pm on Tuesday 12<sup>th</sup> September 2023.

Laura Newberry, Clerk to Lighthorne Parish Council

### **AGENDA**

- 1. Apologies.**
  - 1.a. To receive apologies for absence
  - 1.b. To consider acceptance of apologies
- 2. Declarations of interests and consideration of dispensation requests.**  
Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance.
- 3. Acceptance of minutes from July.**
- 4. Public participation.**
- 5. To consider co-opting Sarah Eason as a Councillor.**
- 6. To consider a new fence and gate (with padlock) at the pavilion car park – adjacent to new basketball area, additional security for the outfield.**
- 7. To consider goodwill repair of fence adjoining the play park.**
- 8. To agree Roles and Responsibilities for Councillors.**
- 9. To consider engaging Matt Bray to cut back bushes at The Broadwell.**
- 10. To consider allowing Khalsa Cricket Team to undergo improvement works at the pavilion outfield.**
- 11. To consider a request from Khalsa Cricket Team for a contribution to funding a new wicket at the Pavilion outfield.**
- 12. To consider upgrading Fire Doors at the Pavilion.**
- 13. Matters arising from the minutes and previous meetings.**
  - 13.a. David Wilson and Barrett Homes.
  - 13.b. To consider LPC's response to the issue of Primary Healthcare at GLH.
  - 13.c. To consider the issue of parking on Bishops Hill.
  - 13.d. To consider a resident's request for LPC to purchase private land for use as a village green.
  - 13.e. To facilitate a new 'kissing gate' at the end of Post Office Lane at the entrance to the footpath.
  - 13.f. To consider agreeing a new lease for the pavilion café with a new tenant.
  - 13.g. Report from volunteers re: the coppice behind the Pavilion Café.
  - 13.h. To consider submitting a scheme to SDC to retain the £19,000 CIL grant.

13.i. To consider purchasing swift boxes.

## 14. Planning

14.a.	Applications for comment since last meeting		
14.a.i.	23/01813/TREE	Bishops Farm	Numerous tree works
14.a.ii.	23/01560/FUL	Bishops Gorse Farm	New agricultural building
14.a.iii.	23/01561/FUL	Bishops Gorse Farm	New agricultural building
14.a.iv.	23/02176/FUL	New Place, The Bank	Pitch roof to replace flat roof

### 14.b. Decisions to note since last meeting

14.b.i.	23/01016/FUL	Farm Services	Granted
14.b.ii.	23/01813/TREE	Bishops Farm	Granted
14.b.iii.	23/01390/LBC	Curacy Farm	Granted
14.b.iv.	23/01389/FULL	Curacy Farm	Granted

### 14.c. Enforcement

## 15. Parish Council Reports – To receive reports on:

15.a.i.	Playground
---------	------------

## 16. Reports from Ward Representatives of SDC and WCC – For information.

## 17. Financial Administration

### 17.a. Lighthorne cash book balances at 6<sup>th</sup> September 2023

17.a.i.	Current account	£2,975.69
17.a.ii.	Allocated reserves account	£22556.64
17.a.iii.	Total	£25532.33

### 17.b. Income since last meeting

17.b.i.	August rent from Pavilion Café	£740.00
17.b.ii.	September rent from Pavilion Café	£740.00
17.b.iii.	Grant for new bench in playground	£150.00

### 17.c. Expenditure since last meeting

17.c.i.	Clerks wages 30 hours @ £16.50	£495.00
17.c.ii.	Water Plus	£66.74
17.c.iii.	Yu Energy (July)	£94.90
17.c.iv.	Yu Energy (July)	£14.44
17.c.v.	Nick Jenvey – Grass cutting 10 & 11 July 2023	£520.50
17.c.vi.	Andy Smith – domain name fee	£9.59
17.c.vii.	Nick Jenvey – Grass cutting 26 & 27 July 2023	£520.00
17.c.viii.	Cathy Stacey – Bulbs for pavilion coppice	£294.99
17.c.ix.	Roger Frogley & Co – allotments fence	£756.05
17.c.x.	Laura Newberry – bench for play park	£299.00
17.c.xi.	Clerks wages 30 hours @ £16.50	£495.00
17.c.xii.	Nick Jenvey – grass cutting 23 & 24 August	(pending)
17.c.xiii.	Yu Energy (August)	£14.87
17.c.xiv.	Yu Energy (August)	£96.83
17.c.xv.	Water plus (Sept)	£54.04

17.d. Agreeing accounts for payment

**17. Correspondence** – see attached list.

**18. Other reports and items for future agendas** – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**19. Date of next meeting:** Tuesday October 10<sup>th</sup> 2023 at 7:30pm.

**MEETING CLOSES**